



NATIONAL OPEN CALL FOR TENDERS No. **002**/AONO/PAK/CIPM/2024 OF **31 JAN 2024** TO  
RECRUIT A FIRM TO REVAMP THE ADDRESSING PLAN OF THE INFRASTRUCTURES AND  
EQUIPMENT OF THE IT NETWORKS OF THE PORT AUTHORITY OF KRIBI.

**FUNDING: Budget of the Port Authority of Kribi. 2024 FY.**

**1. PURPOSE OF THE CALL FOR TENDERS**

The General Manager of the Port Authority of Kribi, Project Owner, hereby launches an open national Call for Tenders to recruit a firm to revamp the addressing plan of the infrastructures and equipment of the It networks of the Port Authority of Kribi.

**2. NATURE OF SERVICES**

The services covered by this Call for Tenders are:

- Draw up technical studies (written and graphic documents, inventory of fixtures) of the internal digital networks currently in service at PAK ;
- Evaluate an improvement to the overall architecture of the PAK network and present proposals for each PAK site ;
- Define the main characteristics of the networks to be implemented ;
- Implement the approved target networks in collaboration with PAK's technical teams ;
- Implement the new addressing plan for information system equipment, as well as the segmentation of IP services into virtual networks, in collaboration with PAK's technical teams ;
- Configure existing network equipment in collaboration with PAK's technical teams, according to the implementation plan adopted ;
- Standardize racks and data centers ;
- Draw up a detailed map of the new architecture ;
- Provide a detailed CMDB (Configuration Management DataBase) based on the new addressing plan (Asset - IP - Port - Backend - VIP) ;
- Implement high-availability and redundancy configurations for network equipment at PAK sites ;
- Implement security and network access control configurations in PAK site switching equipment ;
- Bring existing network infrastructure up to standard, in collaboration with PAK's technical teams ;
- Organize training on the implementation, administration and management of the new addressing plan for four (04) PAK technical staff.



Details on the services shall be provided in the technical specifications.

### **3. DELIVERY TIME**

The maximum delivery time provided for by the Project Owner shall be four (4) months.

### **4. ALLOTMENT**

This Call for Tenders shall not be divided.

### **5. PROVISIONAL COST**

The provisional cost for the services shall be forty-seven million nine hundred (47,900,000) CFAF all tax inclusive.

### **6. PARTICIPATION AND ORIGIN**

This Call for Tenders is open to companies established in Cameroon with the required expertise.

### **7. FUNDING**

Services covered by this Call for Tenders shall be funded by budget of the Port Authority of Kribi, 2024 FY and allocated as follows : Task 5113001 "Development and operation of local and telecommunications networks", line 5113001-605700 "Purchases of studies and provision of services".

### **8. CONSULTATION OF THE TENDER FILE**

The Tender File can be consulted during opening hours at the Public Contracts Division, ground floor of the PAK 2-storey building in Kribi, Tel.: (237) 222 46 21 00 ; Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: [contact@pak.cm](mailto:contact@pak.cm) upon publication of this Call for Tenders.

### **9. ACQUISITION OF THE TENDER FILE**

The file can be collected during working hours at the Public Contracts Division located at the ground floor of the PAK 2-storey building next MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: [contact@pak.cm](mailto:contact@pak.cm) upon presentation of this Call for Tenders and presentation of a deposit receipt of a non-refundable amount of seventy-five thousand (75,000) CFAF in the special account CAS-ARMP No.33598860001 94 of the Public Contracts Regulatory Agency (ARMP) opened in this regard at BICEC.

A copy of receipt must be submitted when collecting the Tender File.



## 10. SUBMISSION OF BIDS

Each bid drafted in French or English in seven (7) copies marked as such must be submitted no later than on 04 MARS 2024 at 12 p.m. prompt, local time, at the following address:

Head Office of the Port Authority of Kribi in Kribi, Public Contracts Division, Tel.: (+237) 222 46 21 00, e-mail: [contact@pak.cm](mailto:contact@pak.cm) website: [www.pak.cm](http://www.pak.cm).

It shall bear the following mention:

"NATIONAL OPEN CALL FOR TENDERS No. 002/AONO/PAK/CIPM/2024 OF 31 JAN 2024 TO RECRUIT A FIRM TO REVAMP THE ADDRESSING PLNA OF THE INFRASTRUCTURES AND EQUIPMENT OF THE IT NETWORKS OF THE PORT AUTHORITY OF KRIBI.

**"To be opened during the bid-opening session".**

## 11. BID BOND

Bids must be accompanied by a bid bond issued by a financial institution or a first-rate banking institution approved by the Minister in charge of finance (see Document 11 in the Tender File) to be automatically released no later than 30 days after the expiry of the validity of the tenders and amounting to four million four hundred thousand (958,000) CFAF.

## 12. ADMISSIBILITY OF BIDS

Under penalty of rejection, administrative documents required must be provided in originals or copies certified by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders.

They must have been issued less than three (3) months after the signing date of the Tender File.

## 13. OPENING OF BIDS

The opening of bids shall take place in two stages. First, the opening of administrative and technical files, then the financial file of the bidders with the minimal technical score required.

The opening of administrative and technical files shall take place on 04 MARS 2024 at 1 PM by the Internal Procurement Committee of the Port Authority of Kribi in the conference room located on the 2nd floor of R+2 Building in Kribi.

Bidders or their duly mandated representatives shall attend this opening session.

The opening of financial bids shall be done only for bidders who must have obtained a score of at least 70/100 after technical analysis

Bidders or their duly mandated representatives shall attend this opening session.



## 14. EVALUATION CRITERIA

### 1.1. ELIMINATORY CRITERIA

- 1) Insufficient number of copies of offers (less than 07 offers)
- 2) **Administrative file**
  - Incomplete administrative file;
  - Non-compliance of an administrative document after the 48-hour deadline granted by the CIPM ;
  - Presence of financial information;
  - Non-compliant bid bond.
- 3) **Technical file**
  - technical score less than 70/100
  - False statement or forged documents;
  - Non-acceptance of the contract conditions (Specific Technical Clauses (CCTP), Special Administrative Clauses (CCAP), declaration of commitment to respect environmental social clauses or Integrity Charter not initialed on each page, no - signed, unsealed and undated by the bidder on the last page);
  - Presence of financial information.
- 4) **Financial file**
  - No quantified unit price.
  - No sub-details of quantified unit prices.

### 1.2. EVALUATION CRITERIA

The key criteria pertaining to the qualification of candidates shall focus on:

N°	Key Criteria	Points
01	References of the bidder in similar services	20
02	Financing capacity	10
03	Adequacy of the methodology and work plan proposed to the Terms of Reference	15
04	Qualification and competence of key personnel assigned to carrying out the mission	50
05	Logistical resources allocated to carrying out mission	5
<b>Total file evaluation score</b>		<b>100</b>

*Any offer that has not respected all the eliminatory criteria and obtained at least 70/100 will be eliminated.*



## 15. SELECTION METHOD

The method used to select the services provider shall be based on quality and cost in accordance with the provisions of the Specific Regulations of the Call for Tenders, namely: the respective weights assigned to the technical and financial bids are:

Weight of the technical bid (T) = 80%

Weight of the financial bid (F) = 20%

The overall score (Ng) of a bid is obtained by weighting the technical score (Nt) by the weight of the technical bid (T) and the financial score (Nf) by the weight of the financial bid (F) according to the following formula:  $Ng = (Nt \times T + Nf \times F)$ .

The bid with the highest overall score (Ng) shall be ranked as the "best bid". The other bids shall be ranked in descending order of overall scores.

## 16. AWARD

The contract shall be awarded to the bidder with the required key or eliminatory technical and financial capacities and with the the **most competitive** bid.

## 17. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.

## 18. ADDITIONNAL INFORMATION

Additional information shall be obtained during working hours at the following address:  
Head Office of the Port Authority of Kribi in Kribi, Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO Building, tel.: (237) 222 46 21 00, fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: [contact@pak.cm](mailto:contact@pak.cm).

Kribi, 31 JAN 2024

**THE GENERAL MANAGER OF THE PORT AUTHORITY OF KRIBI  
PROJECT OWNER**

### Copy to:

- PCA/PAK
- DG/ARMP
- PC/CIPM
- CHRONO
- RECORDS
- BILLBOARD.



*Patrice Melom*