



REPUBLIQUE DU CAMEROUN
Paix - Travail - Patrie

PORT AUTONOME DE KRIBI



REPUBLIC OF CAMEROON
Peace - Work - Fatherland

PORT AUTHORITY OF KRIBI

31 JAN 2024

**NATIONAL OPEN CALL FOR TENDERS No. 037/AONO/PAK/CIPM/2024 OF TO
SUPPLY IT EQUIPMENT TO THE PORT AUTHORITY OF KRIBI.**

FUNDING: Budget of the Port Authority of Kribi. 2024 FY

1. PURPOSE OF THE CALL FOR TENDERS

The General Manager of the Port Authority of Kribi, Project Owner, hereby launches a Call for Tenders to supply IT equipment to the Port Authority of Kribi.

2. NATURE OF SERVICES

Services covered by this Call for Tenders are the supply of IT equipment in line with major technical specifications as detailed in the technical specifications.

3. DELIVERY TIME

The maximum delivery time provided for the Project Owner to supply the IT equipment shall be **six (06) months**.

4. ALLOTMENT

This Call for Tenders shall not be divided.

5. PROVISIONAL COST

The provisional cost for all the services shall be two hundred and twenty million (220,000,000) CFAF all inclusive.

6. PARTICIPATION AND ORIGIN

This Call for Tenders is open to companies established in Cameroon specialised in supplying IT equipment.

7. FUNDING

Services covered by this Call for Tenders shall be funded by the budget of the Port Authority of Kribi, 2024 FY.

- **Task 5112001 "Acquisition of IT equipment and consummables"**
 - ✓ **Line 5112001-244200-IT equipment**



-storey building in Kribi, Tel.: (237) 222 46 21 00; Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: contact@pak.cm or cipm@pak.cm upon publication of this Call for Tenders.

9. ACQUISITION OF THE TENDER FILE

The file can be collected during working hours at the Public Contracts Division located at the ground floor of the PAK 2-storey building next MEAO Building, Tel. : (237) 222 46 21 00 Fax : (237) 222 46 21 04, P.O.Box : 203 Kribi, email : contact@pak.cm or cipm@pak.cm upon presentation of this Call for Tenders and presentation of a deposit receipt of a non-refundable amount of one hundred thousand (100,000) CFAF in the special account CAS-ARMP No.33598860001 94 of the Public Contracts Regulatory Agency (ARMP) opened in this regard at BICEC.

A copy of the receipt will be submitted when submitting the Tender File at the Public Contracts Division of the Port Authority of Kribi.

10. SUBMISSION OF BIDS

Each bid drafted in French or in English in seven (7) copies among which one (1) original and six (6) copies marked as such must be submitted at the Public Contracts Division no later than on 04 MARS 2024 at 12 p.m. local time, and shall bear the following mention:

The General Manager of the Port Authority of Kribi,
PAK Head Office in Kribi P.O.Box: 203 Kribi Tel.: (+237) 222 46 21 00, E-mail:
contact@pak.cm website: www.pak.cm.

It shall bear the following mention:

"NATIONAL OPEN CALL FOR TENDERS No. 03 /AONO/PAK/CIPM/2024 OF
13 1 JAN 2024 TO SUPPLY IT EQUIPMENT TO THE PORT AUTHORITY OF KRIBI."

11. BID BOND

Bids must be accompanied by a bid bond issued by a financial institution, or a first-rate banking institution approved by the Minister in charge of finance (see Document 10 in the Tender File) to be automatically released no later than 30 days after the expiry of the validity of the tenders and amounting to **four million four hundred thousand (4,400,000) CFAF**.

12. ADMISSIBILITY OF BIDS

Under penalty of rejection, administrative documents required must be provided in originals or copies certified by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders.



They must have been issued less than three (3) months after the signing date of the Tender File.

13. OPENING OF BIDS

The opening of bids shall take place in one stage.

The opening of administrative, technical and financial files shall take place on **04 MARS 2024** at 1 P.M prompt by the Internal Procurement Committee in the Conference Room located of the 2nd floor of the **PAK 2-storey building in Kribi**.

Bidders or their duly mandated representatives shall attend this opening session.

14. EVALUATION CRITERIA

1.1. ELIMINATORY CRITERIA

- 1) Insufficient number of copies of offers (less than 07 offers)
- 2) **Administrative file**
 - Incomplete administrative file;
 - Non-compliance of an administrative document after the 48-hour deadline granted by the CIPM ;
 - Non-compliant bid bond.
- 3) **Technical file**
 - No leaflet with technical data sheets;
 - No manufacturer's licence or Authorisation or a contract binding the supplier to the manufacturer or be of his official dealers;
 - Non-compliance with all the technical specifications of the equipment;
 - False statement or forged documents;
 - Non-acceptance of the market conditions (Specific Technical Clauses (CCTP), Special Administrative Clauses (CCAP), declaration of commitment to respect environmental social clauses or Integrity Charter not initialed on each page, no - signed, unsealed and undated by the bidder on the last page);
 - Non-compliance with 5 key criteria out of 6.
- 4) **Financial file**
 - No quantified unit price.
 - No sub-details of quantified unit prices.

1.2. KEY CRITERIA

The key criteria pertaining to the qualification of candidates shall focus on:

1.	Bidder's experience	Yes/No
2.	Bidder's financing capacity	Yes/No
3.	Execution methodology	Yes/No
4.	Customer care	Yes/No
5.	Human resources	Yes/No
6.	Material resources	Yes/No

Any bid that is not in line with all the eliminatory criteria and that does not with five (5) out of six (6) eliminatory criteria shall be dismissed.



15. AWARD

The contract shall be awarded to the bidder with the technical qualifications and the **most competitive bid**.

16. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.

17. ADDITIONAL INFORMATION

Additional information shall be obtained during working hours at the following address :

Head Office of the Port Authority of Kribi in Kribi, Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO Building, tel.: (237) 222 46 21 00, fax: (237) 222 46 21 04, P.O.Box : 203 Kribi, e-mail: contact@pak.cm

Kribi, 31 JAN 2024

THE GENERAL MANAGER OF THE PORT AUTHORITY OF KRIBI
PROJECT OWNER

Copy to:

- PCA/PAK
- DG/ARMP
- P/CIPM
- CHRONO
- RECORDS
- BILLBOARD.

Patrice Melom