



PORT AUTONOME DE KRIBI

PORT AUTHORITY OF KRIBI

NATIONAL OPEN CALL FOR TENDERS No. 04/AONO/PAK/CIPM/2024 OF TO RENEW THE IT LICENCES OF THE PORT AUTHORITY OF KRIBI. 31 JAN 2024

FUNDING: Budget of the Port Authority of Kribi. 2024 FY

1. PURPOSE OF THE CALL FOR TENDERS

The General Manager of the Port Authority of Kribi (PAK), Project Owner, hereby launches a Call for Tenders to renew the IT Licences of the Port Authority of Kribi.

2. NATURE OF SERVICES

Services covered by this Call for Tenders shall be the renewal of IT licences meeting the following major technical specifications detailed in the appendix.

3. DELIVERY TIME

The maximum delivery time provided for by the Project Owner to provide the various IT licences to PAK shall be four (4) months.

4. ALLOTMENT

This Call for Tenders shall not be divided.

5. PROVISIONAL COST

The provisional cost for all the services shall be two hundred and fourteen million (214,000,000) CFAF all tax inclusive.

6. PARTICIPATION AND ORIGIN

This Call for Tenders is open to companies established in Cameroon specialised in providing IT licences.

7. FUNDING

Services covered by this Call for Tenders shall be funded by the PAK Budget, 2024 FY.

Task 5112005 "operation and maintenance applications ND software"

Line 5112005-634000 "royalties for patents, licences, software and similar rights".

8. CONSULTATION OF THE TENDER FILE

The Tender File can be consulted during opening hours at the Public Contracts Division, ground floor of the PAK 2-storey building in Kribi, Tel.: (237) 222 46 21 00 ; Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: contact@pak.cm upon publication of this Call for Tenders.



9. ACQUISITION OF THE TENDER FILE

The file can be collected during working hours at the Public Contracts Division located at the ground floor of the PAK 2-storey building next MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm upon presentation of this Call for Tenders and presentation of a deposit receipt of a non-refundable amount of two hundred thousand (200,000) CFAF in the special account CAS-ARMP No.33598860001 94 of the Public Contracts Regulatory Agency (ARMP) opened in this regard at BICEC.

A copy of the receipt will be submitted when submitting the bids at the PAK Public Contracts Division.

10. SUBMISSION OF BIDS

Each bid drafted in French or English in seven (7) copies among which one (1) original and six (6) copies marked as such must be submitted no later than 05 MARS 2024 at 12 p.m. prompt, local time, at the following address:

Head Office of the Port Authority of Kribi in Kribi, Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO Building, tel.: (237) 233 431 610, P.O.Box: 203 Kribi, e-mail: contact@pak.cm.

It shall bear the following mention:

"NATIONAL OPEN CALL FOR TENDERS No. 04 /AONO/PAK/CIPM/2024 OF 31 JAN 2024
TO RENEW THE IT LICENCES OF THE PORT AUTHORITY OF KRIBI."

11. BID BOND

Bids must be accompanied by a bid bond issued by a financial institution or a first-rate banking institution approved by the Minister in charge of finance (see Document 10 in the Tender File) to be automatically released no later than 30 days after the expiry of the validity of the tenders and amounting to four million two hundred eighty thousand (4,280,000) CFAF.

12. ADMISSIBILITY OF BIDS

Under penalty of rejection, administrative documents required must be provided in originals or copies certified by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders.

They must have been issued less than three (3) months after the signing date of the Tender File.

13. OPENING OF BIDS

The opening of bids of shall take place in one stage.

The opening of the administrative, technical, and financial shall take place on 05 MARS 2024 at 1 p.m. by the Internal Procurement Committee of the Port Authority



of Kribi in the Conference Room located on the 2nd floor of the PAK 2-storey building next to MEAO Building in Kribi.

Bidders or their duly mandated representatives shall attend this opening session.

14. EVALUATION CRITERIA

1.1. ELIMINATORY CRITERIA

- 1) Insufficient number of copies of offers (less than 07 offers)
- 2) **Administrative file**
 - Incomplete administrative file;
 - Non-compliance of an administrative document after the 48-hour deadline granted by the CIPM ;
 - Non-compliant bid bond.
- 3) **Technical file**
 - No leaflet with technical data sheets;
 - No manufacturer's licence or Authorisation or a contract binding the supplier to the manufacturer or be of his official dealers;
 - Non-compliance with all the technical specifications of the equipment;
 - False statement or forged documents;
 - Non-acceptance of the market conditions (Specific Technical Clauses (CCTP), Special Administrative Clauses (CCAP), declaration of commitment to respect environmental social clauses or Integrity Charter not initialed on each page, no - signed, unsealed and undated by the bidder on the last page);
 - Non-compliance with 5 key criteria out of 6.
- 4) **Financial file**
 - No quantified unit price.
 - No sub-details of quantified unit prices.

1.2. KEY CRITERIA

The key criteria pertaining to the qualification of candidates shall focus on:

1.	Bidder's experience	Oui/Non
2.	Bidder's financing capacity	Oui/Non
3.	Execution methodology	Oui/Non
4.	Customer care	Oui/Non
5.	Human resources	Oui/Non
6.	Material resources	Oui/Non

15. AWARD

The contract shall be awarded to the bidder complying with all eliminator criteria and with at least five (5) out six (6) key criteria and with the **less expensive** financial bid.

16. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.



17. ADDITIONAL INFORMATION

Additional information shall be obtained during working hours at the following address :

Head Office of the Port Authority of Kribi in Kribi, Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO Building, tel.: (237) 222 46 21 00, fax: (237) 222 46 21 04, P.O. Box: 203 Kribi, e-mail:

contact@pak.cm. website: www.pak.cm.

Kribi, **31 JAN 2024**

**THE GENERAL MANAGER OF THE PORT AUTHORITY OF KRIBI
PROJECT OWNER**

Copy to:

- PCA/PAK
- DG/ARMP
- P/CIPM
- CHRONO
- RECORDS
- BILLBOARD.



Patrice Melom