



PORT AUTONOME DE KRIBI

PORT AUTHORITY OF KRIBI

INTERNATIONAL RESTRICTED CALL FOR TENDERS No. **037**/AOIR/PAK/CIPM/2019 OF **28 OCT 2019** TO DEVELOP A DIGITAL IT AND TELECOMMUNICATIONS BLUEPRINT AT THE PORT AUTHORITY OF KRIBI (2018 – 2022).

Funding: PAK Budget. 2019 and 2020 FYs.

1. Purpose of the Call for Tenders

The General Manager of the port Authority of Kribi (PAK) hereby launches a Call to recruit a consultant to develop a Digital IT and Telecommunications Blueprint at the Port Authority of Kribi (2018-2022).

The aim is to assess current and future professional needs and propose a modern IT management framework for PAK's activities, in line with its strategic orientations.

2. Nature of Services

Services shall include the following:

- Carrying out an audit of the information system and telecommunications solutions in their current state;
- Carrying out a precise mapping of the existing system, including technical, business, organisational and economic aspects;
- Identifying and formalising current and future needs in order to define their impact on the existing situation;
- Defining the main pillars of the strategy for managing the IT system and upgrading PAK's activities;
- Defining the optimal organisational target;
- Developing a change management plan;
- Drafting the charter for the use of the PAK information system.

These services are detailed in the Terms of Reference of the assignment (TOR).

3. Execution Deadline

The maximum duration of the mission shall be six (6) months.

4. Allotment

This Call for Tenders shall be a single lot.

5. Provisional Cost

The provisional cost of the mission following prior studies shall be one hundred million (100,000,000) CFAF all tax inclusive.

6. Participation and origin

This Call for Tenders shall be open to the companies below selected following the Call for Expression of Interest No.10/AMI/PAK/DG of 5/10/2018 to recruit a consultant to develop a Digital IT and Telecommunications Blueprint at the Port Authority of Kribi

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No.	BIDDER	ADDRESS
1	ST2I	1, Avenue du Dollar, Tunis – Tunisia st2i@st2i.com.tn
2	GROUPEMENT ICCSOFT / RESYTAL	P.o.Box: 4124 Yaoundé, Cameroon info@icccsoft.biz
3	GROUPEMENT NC CONSULTING / EYRA INTERNATIONAL	P.o.Box: 5417 Yaoundé Cameroon contacts@ncconsulting.fr
4	AFREETECH	P.o.Box: 35107 Yaoundé, Cameroon info@afreetech.com

7. Funding

Services covered by this Call for Tenders shall be funded by the PAK budget, 2019 financial year as per the following budget allocation line: **Activity 3603** "Operation and development of applications and software", **Task 3603001** Development and implementation of IT and telecommunication blueprint, **Account 211000** Research and development fees.

8. Bid Bond

Bids must be accompanied by a bid bond issued by a first-rate banking institution or a financial institution approved by the Minister in charge of finance (see list in Document 12 of the Tender File) to be automatically released no later than 30 days after the expiry of the validity of the tenders and amounting to two million (2,000,000) CFAF.

They must have been issued less than three (3) months before the original date of submission of bids or after the signing date of the Tender File.

Any incomplete bid as per the requirements of the Tender File shall be declared inadmissible, namely for the lack of a bid bond issued by a first-rate banking institution or a financial institution approved by the Ministry of Finance or for the failure to comply with the templates of the tender File.

9. Consultation of the Tender File

The tender file can be consulted during opening hours at the PAK's Public Contracts Unit, located on the ground floor of EMERGENCE Building, at the Head-Office of the Port Authority of Kribi in Kribi, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04 P.o.Box: 203 Kribi, e-mail: contact@pak.cm as from the publication of this Call for Tenders.

10. Acquisition of the Tender File

The tender file can be collected during opening hours at the PAK's Public Contracts Unit, located on the ground floor of EMERGENCE Building, at the Head-Office of the Port Authority of Kribi in Kribi, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04 P.o.Box: 203 Kribi, e-mail: contact@pak.cm upon presentation of a deposit receipt of a non-refundable amount of one hundred thousand (100,000) CFA francs in the special account CAS-ARMP No. 33598860001 94 opened at BICEC.

The copy of the receipt will be submitted when collecting the Tender File.

11. Submission of Bids

Each bid drafted in French or English in 7 copies, one (1) original and six (6) copies marked as such, must be submitted no later than **T 8 NOV 2019 at 2 p.m. prompt**, local time, to the Public Contracts Unit, on the ground floor of EMERGENCE Building, Head-Office of the Port Authority of Kribi in Kribi.



It shall bear the following mention:

"INTERNATIONAL RESTRICTED CALL FOR TENDERS No. **037** /AOIR/PAK/CIPM/2019 OF
28 OCT 2019, TO DEVELOP A DIGITAL IT AND TELECOMMUNICATIONS BLUEPRINT
AT THE PORT AUTHORITY OF KRIBI (2018 – 2022).

TO BE OPENED ONLY DURING THE BID-OPENING SESSION".

12. Opening of Bids

The opening of bids shall take place in two stages, the first stage being the opening of administrative and technical files, followed in a second stage by the opening of financial files from bidders with the minimum technical score required.

The opening of administrative and technical files shall take place on le **18 NOV 2019** at 2 p.m. by the Internal Procurement Committee of the Port Authority of Kribi in the conference room at EMERGENCE Building in Kribi.

Only bidders or their duly mandated representatives shall attend this opening session. Financial files shall be opened after the technical analysis and shall concern only bidders with the 80% minimal score.

13. Evaluation Criteria

A. Eliminary criteria

1) **Insufficient number of copies of bids**

2) **Administrative file**

- Incomplete administrative file;
- Lack of a bid bond;
- False statement or forged document;
- Non-compliance with the submission template;
- Presence of information on the financial bid in the administrative file.

3) **Technical file**

- Certificate of financial solvency lower than thirty million (30,000,000) CFAF;
- False statements or forged documents;
- Presence of information on the financial bid in the technical file.

4) **Technical score below 80/100**

5) **Financial file**

- Absence of the submission letter of the financial bid.

B. Key criteria

No.	Evaluation Criteria	Marks
1	Compliance of the methodology and work plan proposed with the Terms of Reference	30
2	Financial capacity	10



3	Qualification and competence of key personnel assigned to carry out the mission	55
4	Cameroonian personnel among key staff	05
Total file evaluation score		100

14. Selection Method

The method used to select the services provider shall be based on quality and cost in accordance with the provisions of the Specific Regulations of the Call for Tenders, namely:

The respective weights assigned to the technical and financial bids are:

Weight of the technical bid (T) = 80%.

Weight of the financial bid (F) = 20%.

The overall score (Ng) of a bid is obtained by weighting the technical score (Nt) by the weight of the technical bid (T) and the financial score (Nf) by the weight of the financial bid (F) according to the following formula: $Ng = (Nt \times T + Nf \times F)$.

The bid with the highest overall score (Ng) shall be ranked as the "best bid". The other bids shall be ranked in descending order of overall scores.

15. Award

The contract will be awarded to the bidder who has submitted the "most competitive bid".

16. Validity of Bids

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.

17. Additional Information

Additional information shall be obtained during working hours at the following address:

Head Office of the Port Authority of Kribi, P.o.Box: 203 Kribi, Phone: (237) 222 46 21 00,

e-mail: contact@pak.cm, website: www.pak.cm.

Kribi, 28 OCT 2019

The General Manager of the Port Authority of Kribi
Contracting Authority

Copy to:

- PCA/PAK;
- DG/ARMP;
- PCIPM/PAK;
- CHRONO;
- RECORDS;
- AFFICHAGE.



Patrice Melom