



INTERNATIONAL OPEN CALL FOR TENDERS No. **0012** /AOIO/PAK/CIPM/2022 OF **05 MAI 2022** TO
RECRUIT A CONSULTANT IN CHARGE OF PROVIDING STRATEGIC CONSULTING SERVICES TO
THE PORT AUTHORITY OF KRIBI IN DEFINING MANAGEMENT MODELS FOR THE VARIOUS
UTILITY NETWORKS OF THE PORT OF KRIBI.

Funding: Budget of the Port Authority of Kribi. 2022 FY

1. Purpose of the Call for Tenders

The General Manager of the Port Authority of Kribi, Project Owner, hereby launches a Call for Tenders to recruit a consultant in charge of providing strategic consulting services to the Port Authority of Kribi in defining management models for the various utility networks of the Port of Kribi.

2. Nature of services

The Consultant shall be in charge of assisting PAK in defining management models for its utility networks and more specifically of the following:

- Conducting a complete diagnosis of the current technical, organisational, commercial, institutional and financial situation of these networks;
- Analysing the feasibility of each of the management options envisaged with regard to PAK's organic instruments and the national legal and regulatory framework governing the activities concerned (water, energy, gas distribution, telecommunications, etc.);
- Carrying out a strategic multi-criteria assessment of the different options in order to make PAK choice easier;
- Detailing the operational, organisational and institutional model(s) resulting from the option chosen for each network;
- Developing the business model and related financial projections (services offered and associated pricing, operating costs, investments, projected financial statements, etc.);
- Proposing the operational planning of the project.

Details on the services shall be specified in the Terms of Reference and the Detailed Estimates and Quantities.

3. Execution time

Execution time for the services shall be eight (8) months.

4. Allotment

This Call for Tenders shall not be divided.

5. Provisional cost

The provisional cost for all the services shall be **two hundred million (200,000,000) CFA francs** all tax inclusive.



6. Participation and origin

This Call for Tenders shall be opened to national and international companies with the required expertise as specified in the TOR.

7. Funding

Services covered by this Call for Tenders shall be funded by the **Budget of the Port Authority of Kribi**, 2022 Financial Year as follows:

- Activity: 5211 "Strategic management";
- Task 5211014 "Conducting prospective and strategic studies and analyses";
- Line 632440 "Fees and consulting".

8. Bid bond

Bids must be accompanied by a bid bond issued by a first-rate banking or financial institution approved by the Minister in charge of finance (see Document 11 in the Tender File) and amounting to four million (4,000,000) FCFA all tax inclusive to be automatically released no later than 30 days after the expiry of the validity of the tenders.

9. Consultation of the Tender File

The tender file can be consulted during opening hours at the Public Contracts Directorate located on the ground floor of the new PAK 2-storey building, next to MEAO building, Head Office of the Port Authority in Kribi Tel.: (237) 222 46 21 00; Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm upon publication of this Call for Tenders.

10. Acquisition of the Tender File

The tender file can be collected during opening hours at the Public Contracts Directorate of the Port Authority of Kribi, on the ground floor of the new PAK 2-storey building, next to MEAO building, Head Office of the Port Authority of Kribi in Kribi Tel.: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm, upon presentation of deposit receipt of a non-refundable amount of one hundred and fifty thousand (150,000) FCFA in the special account CAS-ARMP n°33598860001 94 of the Public Contracts Regulatory Agency (ARMP) opened in this regard at BICEC.

The copy of the receipt shall be submitted when submitting bids at the Public Contracts Directorate of the Port Authority of Kribi.

11. Submission of bids

In application of the social distancing measures adopted by the Government of the Republic of Cameroon and the subsequent organisation set up by the Top Management of PAK for the management of the Covid-19 health crisis,

Each bid drafted in French or English must be submitted by email and in hard copies no later than **09 JUN 2022** at 2 p.m. prompt, local time, to the following address: contact@pak.cm. The files containing the bid must be submitted in Microsoft Word or PDF format and protected by a password known



by the bidder only till the opening of bids. Each bidder shall specify the email address with which he shall attend the bid-opening session which shall be done by videoconference.

In addition, each bid must be submitted by express mail in a USB key and seven (7) hard copies, among which one (1) original and six (6) copies marked as such to be received no later than on the deadline of submission of bids at the following address:

Head Office of the Port Authority of Kribi in Kribi, Public Contracts Directorate, ground floor of the new PAK 2-storey building next MEAO Building, Tel.: (237) 233 431 610, P.O.Box: 203 Kribi, email: contact@pak.cm.

It shall bear the following mention:

**INTERNATIONAL OPEN CALL FOR TENDERS No. 0012/AOIO/PAK/CIPM/2022 OF 05 MAI 2022
TO RECRUIT A CONSULTANT IN CHARGE OF PROVIDING STRATEGIC CONSULTING SERVICES
TO THE PORT AUTHORITY OF KRIBI IN DEFINING MANAGEMENT MODELS FOR THE VARIOUS
UTILITY NETWORKS OF THE PORT OF KRIBI.**

To be opened only during the bid-opening session.

12. Admissibility of bids

Under penalty of rejection, administrative documents required must be provided in originals or certified copies by the issuing institution in accordance with the provisions of the Specific Rules of the Call for Tenders.

They must have been issued less than three (3) months before the original date of submission of bids or after the signing date of the Tender File.

Any incomplete bid as per the requirements of the Tender File shall be declared inadmissible, namely for the lack of a bid bond issued by a financial institution or a first-class bank approved by the Ministry of Finance.

13. Opening of bids

The opening of bids shall take place in two stages. First, the opening of administrative and technical files, then the financial file of the bidders with the minimal technical score required.

The opening of administrative and technical files shall take place on 09 JUN 2022 at 3 p.m. by the Internal Procurement Committee of the Port Authority of Kribi in the conference room located on the 2nd floor of EMERGENCE Building in Kribi.

Bidders or their duly mandated representatives shall attend this opening session.

The opening of financial bids shall be done only for bidders who must have obtained a score of at least 70/100 after technical analysis.

14. Evaluation criteria

A. Eliminatory criteria

1) Administrative file



- Incomplete administrative file;
- False statements or forged documents;
- Presence of information on the financial bid in the administrative file.

2) Technical file

- False statements or forged documents;
- Presence of information on the financial bid in the technical file;
- Technical score below 70/100.

3) Financial file

- No quantified unit price.

B. Key criteria

No.	Evaluation criteria	Points
1	Bidder's references for similar services	20
2	Financing capacity	5
3	Suitability of the proposed methodology and work plan to the Terms of Reference	20
4	Qualifications and experience of key personnel assigned to carry out the mission	50
5	Logistical resources earmarked for accomplishing the mission	5
Total file evaluation score		100

15. Selection Method

The method used to select the services provider shall be based on quality and cost in accordance with the provisions of the Specific Regulations of the Call for Tenders, namely:

The respective weights assigned to the technical and financial bids are:

Weight of the technical bid (T) = 80%.

Weight of the financial bid (F) = 20%.

The overall score (Ng) of a bid is obtained by weighting the technical score (Nt) by the weight of the technical bid (T) and the financial score (Nf) by the weight of the financial bid (F) according to the following formula:

$$Ng = (Nt \times T + Nf \times F).$$

The bid with the highest overall score (Ng) shall be ranked as the "best bid". The other bids shall be ranked in descending order of overall scores.

16. Award

The contract shall be awarded to the bidder with the most **competitive bid**.

17. Validity of bids

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.



18. Additional information

Additional information shall be obtained during working hours at the following address:

PAK Head Office in Kribi, P.O.Box: 203 Kribi Tel.: (237) 222 46 21 04, E-mail: contact@pak.cm.
website: www.pak.cm.

Kribi, 05 MAI 2022

The General Manager of the Port Authority of Kribi
Contracting Authority

Copy to:

- PCA/PAK
- DG/ARMP
- PCIPM
- CHRONO
- RECORDS
- BILLBOARD



Patrice Melom

com